

# CHARITY BOARD TRAINING BROCHURE

JANUARY - JUNE 2021

CPD APPROVED

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**ROLES &  
RESPONSIBILITIES  
OF CHARITY  
TRUSTEES**



**CEO & CHAIR  
RELATIONSHIP**



**CHAIRPERSONS**



**FINANCIAL  
GOVERNANCE  
FOR THE NON-  
FINANCIAL  
TRUSTEE**

# CHARITY TRAINING

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## ONLINE TRAINING FOR PROSPECTIVE, NEW AND EXPERIENCED CHARITY BOARD MEMBERS

### CHARITY TRUSTEE TRAINING - €162 pp

This course will be facilitated over two half-days from 10am - 1pm each day.



The course covers the roles and responsibilities of charity trustees/board directors under Company Law and Charity Law, board meetings, board papers, reviewing the board, board relationships, conflicts of interest, governance and management, and the Charities Governance Code.

**20th January & 27th January**

**21st April & 28th April**

**18th February & 25th February**

**19th May & 26th May**

**18th March & 25th March**

**16th June & 23rd June**

### CHAIRPERSON TRAINING - €162 pp

This course will be facilitated over two half-days from 10am - 2pm, and 10am - 12.30pm.



This course is for existing Chairs looking to develop their role, or prospective Chairs wanting to have a greater understanding of the role before taking it. We will focus on what is (and isn't!) included in the role of the Chair. How to plan and focus the board, work strategically, deal with conflicts, and manage relationships with staff.

**28th January & 29th January**

### ONLINE TRAINING FOR PROSPECTIVE, NEW AND EXPERIENCED CHARITY BOARD MEMBERS

#### FINANCIAL GOVERNANCE FOR THE NON-FINANCIAL TRUSTEE - €162 pp

This course will be facilitated over two half-days from 10am - 1pm, and 10am - 12.15pm.



Finances can be a daunting aspect of being a charity trustee for many people. It's important that all trustees have a basic understanding of financial governance. This course will cover the basics of financial reporting and governance, aimed at existing trustees. Gain confidence in your understanding of your charity's finances so you can ask the right questions.

**23rd & 24th March**

#### CEO & CHAIR TRAINING - €350 (CEO & Chair pairing)

This course will be facilitated over two half-days from 10am - 2pm, and 10am - 12.30pm.



The CEO/Manager & Chair partnership can make or break an organisation, so it's important that your team are in sync and ready to prepare your board. The course will cover the fundamentals of governance, role and expectations of the Chair, making informed decisions and thinking strategically and ensuring your board are addressing the right issues.

**11th & 12th May**

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Each attendee will receive a certificate of completion following their course. Participants must attend both half-day sessions to be eligible for CPD hours. This course is certified by The CPD Certification Service.

To request a copy of the full training agenda, or for any training queries or enquiries, please contact Hannah Coleman.



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Boardmatch Ireland CLG is a registered Irish charity  
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Find out more about us at [www.boardmatch.ie](http://www.boardmatch.ie)