



35 Exchequer Street, Dublin 2

www.boardmatch.ie

Legal Role Spec Template

The Organisation:

[Insert information about your organisation]

The Role:

[Insert as much information about the role and what a potential candidate will need to know]

[Organisation] are seeking a Charity trustee with a Legal background. If you have experience in this area and want to play a key role in, we're keen to hear from you.

General Trustee duties of a Charity Trustee

- Comply with the Charity's governing document
- Ensuring charity is complying with its charitable purpose for the public benefit
- Acting in the best interest of the charity
- Act with Reasonable Care and Skill
- Manage the assets of your charity

Responsibilities of a Legal Charity Trustee include the following:

- Inputting to the strategic direction, contributing with insight, oversight, and experience of strategy formulation in other sectors.
- Act as Legal Counsel, assisting on legal aspects of the organisation and pertaining to best practice
- Assist with the creation of strategic plans which will comply with current legislation and practice

Desirable skills

- A Qualified Solicitor or Barrister with at least 5 years' experience. Expertise in areas such as Employment and Commercial Law would be an advantage.

Board Meetings:

There will be [number] board meetings and [number] sub-committee meetings a year. Meetings are held in [venue, area].

Registered Charity: RCN20058968

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